

Request for Approval Business Loan Expense

Name	Member I.D.	Case Org.
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Name of business _____

Business loans must be for the purpose of operating the business, must be in writing and must include a repayment plan. You must submit verification to the local Ontario Works or ODSP office for approval to exempt the business loan as income/asset. Do not claim on the Business Income and Expenses Report any expenses paid by the business loan. Instead, claim the loan repayment on the Report.

Amount of loan	Date received (yyyy/mm/dd)	Name of lender
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Address of lender (Unit/Apt./Suite no., Street no., Street name, PR, Lot, Concession) _____

City/Town	Province	Postal code	Telephone ()
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Collateral for loan	Monthly repayment amount	Total paid to date	Final payment due (yyyy/mm/dd)
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Items purchased with loan	Costs of item(s)
1.	
2.	
3.	

Describe how item(s) will increase your business income _____

I declare the information given here to be accurate and complete.

Signature of recipient/participant _____ Date _____ (yyyy/mm/dd)

Notice with Respect to the Collection of Personal Information
(Freedom of Information and Protection of Privacy Act)
(Municipal Freedom of Information and Protection of Privacy Act)

This information is collected under the legal authority of the *Ontario Disability Support Program Act*, 1997, sections 5, 10, 45 & 46 or the *Ontario Works Act*, 1997, sections 7, 8, 15, 57 & 58 for the purpose of administering Government of Ontario social assistance programs. For more information contact

_____ at () _____ In your local Ontario Works or ODSP Office.

Office Use Only

Request to expense business loan Approved Not approved Date _____ (yyyy/mm/dd)

Enter month you expect business loan expense to be completed. _____